

Board of Election Commissioners Meeting
City of Galesburg, Illinois
May 13, 2025 — 8:00 a.m.
City Hall Erickson Conference Room

Chairman Roger Williamson called the meeting to order at 8:05 a.m. Attending were Commissioners Veronica Peoples and David Christensen, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Darla Krejci and Jeannette Chernin.

After reviewing the minutes of the April 18, 2025 meeting, Veronica Peoples made a motion to approve the minutes. David Christensen seconded. Motion carried.

Public Comment – None

Old Business:

Memo Only Budget— David Christensen provided an overview.

2025 Consolidated Election

Election Judges Reflections – All of the judges who responded said that they liked the new voting tabulators. Closing the polls at the end of the day went smoother and voters needed less help with the new tabulators. The teams worked well together. There was a suggestion to assign a person to take down the roadside signs at Grace. There was one request for more donuts.

New Business:

Illinois Voter Registration Qualifying Expenses

Voter Card Mailing (required every two years) – Quotes

Voter Cards – Lisa Watson presented a quote from Up North Printing (replacing Illinois Office Supply) for 22,000 sheets of Voter Card stock in the amount of \$6,389.00. Several changes were recommended to make the change of address process easier for voters and for the election office. \$5,220.00 is grant reimbursable. Veronica Peoples made a motion to approve the quote for the voter card stock. David Christensen seconded. Motion carried.

Assembly -- Lisa Watson presented a quote from Flores Printing for printing of 17,775 AECOI Brochures (\$1,634.00) and for folding, inserting, and preparing for mailing, 17,775 Voter Registration Cards (\$2,107.00). Of the total quote of \$3,741.00, \$2,107.00 is grant reimbursable. David Christensen made a motion to approve the quote. Veronica Peoples seconded. Motion carried.

Computers & Accessories Quote – Qualifying office computers are reaching the end of their recommended service life and one of them had failed during an election. Lisa Watson presented a quote from Office Specialists for the replacement of five computers

and required accessories including five battery backups and hubs totaling \$7,578.00. This expenditure is fully grant reimbursable. Veronica Peoples made a motion to approve the computer and accessory quote. David Christensen seconded. Motion carried.

Fy 2026 Salary Review

Comparison with Similar-sized Illinois Election Commissions – was given to the commissioners. The Salary Review is due in July and will be discussed at the next meeting.

Invoices & Supplies— Veronica Peoples made a motion to approve the invoices for the month of May. David Christensen seconded. Motion carried. Veronica Peoples made a motion to approve the supply list for the month of May. David Christensen seconded. Motion carried.

Schedule June meeting—The next commissioners’ meeting was scheduled for June 16, 2025 at 9:00 a.m.

Other:

The Interim Director of the United Way of Knox County has notified the Galesburg Board of Elections that they are moving out of their current location and that the building will no longer be available for voting purposes effective immediately. The Interim Director thinks that the building will be put up for sale and she has said that she will keep us posted. Several other buildings in the area are being considered and we will continue to look for additional sites.

Tim Miller update from McDonough County – McDonough County had two voters with the name of Tim Miller and reactivated the wrong one. McDonough County has provided proof that their error has been corrected.

Veronica Peoples made a motion to adjourn the meeting. David Christensen seconded. Motion carried. The meeting was adjourned at 8:44 a.m.